










New Hire Construction Equipment Checklist

Nothing stalls the work day like when a new hire shows up without the tools and equipment they need. Some hires are used to having all tools provided, and some hires simply didn't know what they needed for their first day on the job. Fill out this checklist and send it to your new hires so they know details about required equipment for their first day.

Equipment	Provided by employer	Provided by worker	Reimbursement amount
 Boots			
 Hard hat			
 Respirator or breathing protection			
 Tool belt			
 Safety glasses			
 Hearing protection			
 Work gloves			

Required tools and additional notes: